



## 2. CONTRACT AGREEMENT

This form should be submitted at least six months before the event's proposed date or before any actual organisation starts to the General Council (Presidential Board) via the IMEKO Secretariat. (As signed PDF document per email.)

The representative of the hosting MO agrees to accomplish the following commitments in organising the event (proposed title):

Sponsoring Technical Committee(s):

Host Member Organisation accepting complete financial responsibility:

Date and place/country:

A fee of 30 EUR for each registered participant older than 35 years will be transferred to the Confederation's bank account within two months after the event is completed. Simultaneously, a detailed report covering all essential aspects of the organisation, the scientific program and the financial balance should be submitted to the IMEKO Secretariat. The organiser uses the name and logo of IMEKO on all the material produced for the event.

When paper copies are produced, copies of all Announcements and the Proceedings should be sent to the IMEKO Secretariat. The event will be included on the IMEKO web database and Event Calendar.

Full financial responsibility for the event lies with the Host Member Organization.

Date:

Signed by:

Chairman of the Technical Committee (s)

Authorised signatory of the host MO

The organisation entrusted by the MO (when applicable)